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|---|--|--|--|---------------------------------------|---------------------------------|
| Date Created: | Safe Work Procedure | | | | Ref No: |
| Completed By: | | | | | |
| Describe the activity or tasks/work process. Safety Critical Task: <input checked="" type="checkbox"/> | Cab Entry and Exit | | | | |
| Location of process being carried out? | Various Locations | | | | |
| Identify the persons at risk: | Drivers: <input checked="" type="checkbox"/> | Mechanics: <input checked="" type="checkbox"/> | Office Staff: <input type="checkbox"/> | Yard Person: <input type="checkbox"/> | Other: <input type="checkbox"/> |
| Assigned hazard rating <i>(Examples: 1,2,3 – A,B,C – High, Moderate, Low)</i> | Moderate | Hazards <i>(List Identified Hazards)</i> | •slips and trips •MSI •Jumping/Falling •Chronic knee, ankle or joint injury •Slippery surfaces | | |
| PPE required | •Proper footwear | | | | |
| Training / Certification required | N/A | | | | |
| Steps to perform the task/ work process safely <i>(Controls Implemented)</i> | <ol style="list-style-type: none"> 1. Wear proper footwear for conditions 2. Check the area for slipping and tripping hazards <ul style="list-style-type: none"> • Don't use steps or handrails that are broken 3. Face the vehicle and use 3 point contact when climbing in or out <ul style="list-style-type: none"> • Don't carry items while climbing into the cab 4. Using 3 point contact means; <ul style="list-style-type: none"> • Two hands and one foot in contact with the ground or equipment or; • One hand and two feet in contact with the ground or equipment at all times. 5. Don't rush, take your time Don't jump out of the vehicle 6. Don't climb in or out of equipment that is moving | | | | |



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|-------------------|--|--------------|
| Signature: | | Date: |
| Revision | | |
| Comments: | | Date: |