

COVID-19



External Auditor Site Pre-Visit Assessment

Please complete the following assessment at least **two weeks prior** to field activity with company input. Completed forms are to be submitted with your Notice of Audit (NOA). SafetyDriven will review the form and ensure identified controls are appropriate. The auditor will retain a copy of the completed Site Pre-Visit Assessment. The Site Pre-Visit Assessment must be verified **one week before**, and **the day before** the field activity begins to ensure the site situation is stable and adequate controls have been prepared.

Name of Person Completing Assessment:		Related Activity: (including client company name)	
Date of Assessment:		Date of Visit:	
Project Team Members (if applicable):		Auditor	

Hazard Virus	Policy/Procedures/ Risk Factors	This Hazard WILL BE Present	This Hazard WILL NOT BE Present	If a hazard WILL BE present, how will you protect yourself (Identified Controls)? If policy/procedures WILL NOT BE present, how will you protect yourself?
COVID-19	Workers with COVID-19 Symptoms			
	Workers with known COVID-19 infection			
	Workers have traveled internationally within the past 14 days			
	Workers who have begun self-isolation within the past 14 days			
	Site physical distancing policy/procedures			
	Site sanitation guidelines			
	Safe area for interviews identified			

Once complete, submit with your Notice of Audit (NOA) for review.

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This page should be submitted with your audit report, not the Notice of Audit

If any risk factors appear or increase before or during the audit, the auditor needs to report promptly to SafetyDriven for consultation.

One Week Prior to Activity:

Auditor Name:		Comments
Date of Review:		
Signature:		

Confirmation One day Prior to Activity:

Auditor Name:		Comments
Date of Review:		
Signature:		